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A GUIDE TO TRACING YOUR FAMILY ANCESTORS

Don Washington
Author

Heather Washington
Editor

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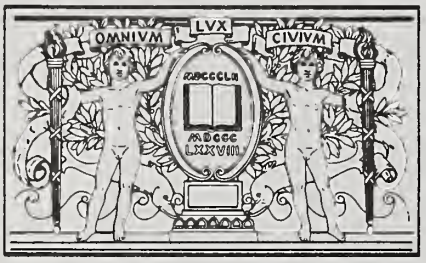

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I. INTRODUCTION

This book is written for the beginner! By following the basic outline of this book step by step, you can uncover many generations of lost ancestors, and in the process, learn a great deal about your roots.

Start by filling out the pedigree chart and family group sheets with as much information as you currently have. Next, follow the chapters as they appear in this book (Sources, Sample Documents, The Library, Archives, Addresses, and The Follow Through). Your family ancestral history will begin to unfold.

This book contains all of the addresses you need to write for all types of information including: where to rent books and microfilms, how to access computer information and microfilms on ancestry research which has already been completed, and a multitude of other addresses for specific information you need as you proceed along in tracing your family ancestry.

II. USEFUL CHARTS

♦ **Filling Out the Pedigree Chart**

- Study the five-generation pedigree chart on the next page. At a glance, it will give you the names, births, marriages, and deaths of four generations of direct ancestors. The fifth generation is shown by name only, but each fifth-generation name is repeated as the first generation on the next consecutively numbered pedigree chart of that line. In that way, you can extend any family surname back as far as you are able to, and the numbering system will be simple to follow.

- Record each person's full name, capitalizing the entire surname. For example, QUICK, Philo Chauncey.

- Record the day, then month, then year, like this:
  10 December, 1861.

- Always record the smallest geographical area first.
  Columbia City, Indiana, Whitley County, Indiana becomes:
  Columbia City, Whitley County, Indiana.

Family Pedigree Chart

chart ____

Compiler _____
Address _____

Person 1 on this chart is
person ___ on chart ___

b.= birth date m.= marriage date
p.= place of event d.= death

4 b. (father of 2)
b.p.
m.
d.
d.p.

2 b. (father of 1)
b.p.
m.
d.
d.p.

5 b. (mother of 2)
b.p.
m.p.
d.
d.p.

b.
b.p.
m.
d.
d.p.

6 b. (father of 3)
b.p.
m.
d.
d.p.

b. (mother of 1)
b.p.
m.p.
d.
d.p.

7 b. (mother of 3)
b.p.
m.p.
d.
d.p.

b. d. (spouse of 1)
b.p. d.p. m.p.

8 b. (father of 4)
b.p.
m.
d.
d.p.

9 b. (mother of 4)
b.p.
m.p.
d.
d.p.

10 b. (father of 5)
b.p.
m.
d.
d.p.

11 b. (mother of 5)
b.p.
m.p.
d.
d.p.

12 b. (father of 6)
b.p.
m.
d.
d.p.

13 b. (mother of 6)
b.p.
m.p.
d.
d.p.

14 b. (father of 7)
b.p.
m.
d.
d.p.

15 b. (mother of 7)
b.p.
m.p.
d.
d.p.

16 Father of 8 cont. on chart ___
17 Mother of 8 cont. on chart __
18 Father of 9 cont. on chart __
19 Mother of 9 cont. on chart __
20 Father of 10 cont. on chart __
21 Mother of 10 cont. on chart __
22 Father of 11 cont. on chart __
23 Mother of 11 cont. on chart __
24 Father of 12 cont. on chart ___
25 Mother of 12 cont. on chart __
26 Father of 13 cont. on chart __
27 Mother of 13 cont. on chart __
28 Father of 14 cont. on chart __
29 Mother of 14 cont. on chart __
30 Father of 15 cont. on chart __
31 Mother of 15 cont. on chart __

USEFUL CHARTS

FAMILY GROUP SHEET

Husband			
Name			
Born		City	
County		State/Zip	
Died		City	
County		State/Zip	
Buried (Cemetery)		City	
County		State/Zip	

Wife			
Name*			
Born		City	
County		State/Zip	
Died		City	
County		State/Zip	
Buried (Cemetery)		City	
County		State/Zip	

Marriage Information			
Ceremony Location			
Date		City	
County		State/Zip	
Couple's Address			
Apartment Number		City	
County		State/Zip	

Children of this Marriage**	
Include all of the following information: Full Name*, Sex, Birth Date, Birth Place (City, County, State/Country, Zip Code)	
First Child	

FAMILY GROUP SHEET			
Second Child			
Third Child			
Fourth Child			
Fifth Child			
Sixth Child			
Seventh Child			
Eighth Child			
Extended Family Information			
Husband's Father			
Born		City	
County		State/Zip	
Husband's Mother*			
Born		City	
County		State/Zip	
Wife's Father			
Born		City	
County		State/Zip	
Wife's Mother*			
Born		City	
County		State/Zip	
Compiler's Information			
Name			
Address			
Born		City	
County		State/Zip	

* If known, include maiden name
** Also include any children's marriages, the maiden name of the wife's of children and any grandchildren born to children

III. SOURCES

♦ **Family Sources**

The following is a list of family sources which you should exhaust for information prior to going to outside sources:

- Baptism and christening records
- Bibles - family bibles often have birth and death information recorded in them
- Court records - family copies of divorce, real estate, and other legal transactions are found here
- Cemetery records - plats, deeds, etc.
- Employment - articles, awards, check stubs, papers, etc.
- Grade cards, diplomas, certificates
- Interviewing relatives
- Letters, diaries
- Marriage and death papers
- Military discharge papers
- Newspaper articles
- Photographs
- Tax returns, receipts
- Wills, mortgages, and other similar records

SOURCES

♦ **Using the Courthouse as a Source of Ancestor Information**

In the following section of this book you will find sample copies of letters that can be sent to the court house of the county in which your ancestor resided. For a modest fee, court house employees will search for birth, death, marriage, land, and will records. They will photocopy their findings and send them to you. You can obtain a considerable amount of information this way.

On page 12 you will find a copy of a blank Illinois death certificate. A review of this document will show the date of birth and death, the hospital used at the time of death, the patient's social security number, occupation, and residence, the parents' names and address, the cause of death, the doctor, the burial site, the funeral director's name and address, etc.

Two publications, Where to Write for Birth and Death Certificates and Where to Write for Marriage and Divorce Records, will give you the precise addresses of every American County's source of vital records. Each booklet costs $3.50 and can be obtained from:

U.S. Government Printing Office
Superintendent of Public Documents
Washington, D.C. 20402

As a general rule, the county recorder's office is where you write for copies of deeds, mortgages, and recorded discharges of military service. The county clerk's office is a source of information on wills, law suits, and marriage license application records. Birth and death records may be obtained in either the County Clerk's Office, the County Health Officer's Office or other offices serving similar functions.

IV. SAMPLE DOCUMENTS

SAMPLE LETTER: COUNTY CLERK

(Your Name)

(Your Complete Address)

(Date)

(Addressee's Name, if known)
(Addressee's Title, if known*)
(Address's Complete Address)

or

(Organization's Name)
(Organization's Address)
(Attn: Fill-In Title*)

Dear (Addressee's Name/Sir/Madam): **or** To Whom It May Concern:

I am searching for **any** information available about my ancestor, (fill-in ancestor's name here). I am hoping such information may exist somewhere in your records. Listed below is/are the record(s) I am particularly interested in. Please search for the requested record(s) and advise me of the cost of purchasing a copy of the completed file(s)/record(s). Enclosed is a self-addressed, stamped envelope for this purpose.

Requested Record(s)	**Approximate Time Period**
( ) Chancery Court Records	_____
( ) Court of Common Pleas	_____
( ) Deed(s), Lease(s), or Mortgage(s)	_____
( ) Estate Administration(s)	_____
( ) Guardianship Records	_____
( ) Orphan's Court Records	_____
( ) Will(s)	_____

I greatly appreciate any assistance you may offer. If you have any questions or require additional information, please contact me at (fill-in telephone number).

Sincerely,

(Your Signature)

(Your Name - Printed)

(*If unknown, select whichever title/position is the most appropriate: County Clerk, Registrar of Deeds, Probate Court Clerk, Superior Court Clerk, Prothonotary, or Surrogate Court Clerk.)

SAMPLE LETTER: COUNTY CLERK

(Your Name)

(Your Complete Address)

(Date)

(Addressee's Name, if known)
(Addressee's Title, if known*)
(Address's Complete Address)

or

(Organization's Name)
(Organization's Address)
(Attn: Fill-In Title*)

Dear (Addressee's Name/Sir/Madam):**or** To Whom It May Concern:

I am searching for **any** information available about my ancestor, (fill-in ancestor's name here). I am hoping such information may exist somewhere in your records. Listed below is/are the record(s) I am particularly interested in. Please search for the requested record(s) and advise me of the cost of purchasing a copy of the completed file(s)/record(s). Enclosed is a self-addressed, stamped envelope for this purpose.

Subject's Father _____
Subject's Mother _____

Documents	**Date/Place**
( ) Birth	
( ) Marriage	
( ) Divorce	
( ) Death Certificate	

I greatly appreciate any assistance you may offer. If you have any questions or require additional information, please contact me at (fill-in telephone number).

Sincerely,

(Your Signature)

(Your Name - Printed)

(*If unknown, select whichever title/position is the most appropriate: State Vital Records, City or County Clerk.)

SAMPLE ABSTRACT: DEED

♦ **Record of Deed Abstract**

DEED of (Grantor of Grantee) _____

Location (Town, County, State; Court House or Other; Date Found)

Book _____ **Page** _____

Grantor(s) _____ **Residence** _____

Grantor(s) _____ **Residence** _____

Status _____

Date Signed _____ **Acknowledged** _____

Recorded _____

Consideration _____

Description of Property _____

_____

_____

_____

_____

Witnesses _____

Signed with Full Name _____ **By Mark** _____

Have a Copy of Original _____

Have Photocopy of Recording _____

Notes _____

_____

_____

_____

SAMPLE ABSTRACT: WILL

♦ **Record of Will Abstract**

WILL of _____

Location (Town, County, State) _____

Will Book _____ **Page/Folio** _____

Date Signed _____ **Date Entered** _____

Residence of Decedent _____

Status and State of Health, if given _____

Special Provisions _____

_____

Bequests, with restrictions if any _____

_____

_____

_____

Witnesses _____

Decedent Signed by Mark _____ **By Signature** _____

Proved By _____

Executor(s) _____

Other Documents Associated with this Estate _____

_____

Have Copy of Original _____

Have Photocopy of Recording _____

Notes _____

_____

SAMPLE DEATH CERTIFICATE

DECEDENT'S BIRTH NO.

REGISTRATION DISTRICT NO.

REGISTERED NUMBER

STATE OF ILLINOIS

STATE FILE NUMBER

MEDICAL CERTIFICATE OF DEATH

Type or Print in PERMANENT INK See Funeral Directors, Hospital, or Physicians Handbook for INSTRUCTIONS

DECEASED

1. DECEASED–*NAME* FIRST MIDDLE LAST
2. SEX
3. DATE OF DEATH (MONTH, DAY, YEAR)
4. COUNTY OF DEATH
5a. AGE–LAST BIRTHDAY (YRS)
5b. UNDER 1 YEAR MOS DAYS
5c. UNDER 1 DAY HOURS MIN
5d. DATE OF BIRTH (MONTH, DAY, YEAR)
6a. CITY, TOWN, TWP, OR ROAD DISTRICT NUMBER
6b. HOSPITAL OR OTHER INSTITUTION–NAME (IF NOT IN EITHER, GIVE STREET AND NUMBER)
6c. IF HOSP, OR INST, INDICATE D O A., OP/EMER, RM, INPATIENT (SPECIFY)
7. BIRTHPLACE (CITY AND STATE OR FOREIGN COUNTRY)
8a. MARRIED, NEVER MARRIED, WIDOWED, DIVORCED (SPECIFY)
8b. NAME OF SURVIVING SPOUSE (MAIDEN NAME, IF WIFE)
9. WAS DECEASED EVER IN U S ARMED FORCES? (YES/NO)
10. SOCIAL SECURITY NUMBER
11a. USUAL OCCUPATION
11b. KIND OF BUSINESS OR INDUSTRY
12. EDUCATION (SPECIFY ONLY HIGHEST GRADE COMPLETED) Elementary/Secondary (0-12) College (1-4 or 5 +)
13a. RESIDENCE (STREET AND NUMBER)
13b. CITY, TOWN, OR ROAD DISTRICT NO.
13c. INSIDE CITY (YES/NO)
13d. COUNTY
13e. STATE
13f. ZIP CODE
14a. RACE (WHITE, BLACK, AMERICAN INDIAN, etc.) (SPECIFY)
14b. OF HISPANIC ORIGIN? (SPECIFY NO OR YES–IF YES, SPECIFY CUBAN, MEXICAN, PUERTO RICAN, etc.) ☐ NO ☐ YES SPECIFY:

PARENTS

15. FATHER–*NAME* FIRST MIDDLE LAST
16. MOTHER–*NAME* FIRST MIDDLE LAST

17a. INFORMANT'S NAME (TYPE OR PRINT)
17b. RELATIONSHIP
17c. MAILING ADDRESS (STREET AND NO. OR R F D., CITY OR TOWN, STATE, ZIP)

CAUSE

18. PART I. Enter the diseases, injuries, or complications that caused the death. Do not enter the mode of dying, such as cardiac or respiratory arrest, shock, or heart failure. List only one cause on each line. APPROXIMATE INTERVAL BETWEEN ONSET AND DEATH

Immediate Cause (Final disease or condition resulting in death) → (a)

CONDITIONS, IF ANY WHICH GIVE RISE TO IMMEDIATE CAUSE (a) STATING THE UNDERLYING CAUSE LAST.

DUE TO, OR AS A CONSEQUENCE OF (b)

DUE TO, OR AS A CONSEQUENCE OF (c)

PART II. Other significant conditions contributing to death but not resulting in the underlying cause given in PART I.

19a. AUTOPSY (YES/NO)
19b. WERE AUTOPSY FINDINGS AVAILABLE PRIOR TO COMPLETION OF CAUSE OF DEATH? (YES/NO)
20a. DATE OF OPERATION, IF ANY
20b. MAJOR FINDINGS OF OPERATION
20c. IF FEMALE, WAS THERE A PREGNANCY IN PAST THREE MONTHS? YES ☐ NO ☐

CERTIFIER

21a. I (DID) (DID NOT) ATTEND THE DECEASED AND LAST SAW HIM/HER ALIVE ON (MONTH, DAY, YEAR)
21b. WAS CORONER OR MEDICAL EXAMINER NOTIFIED? (YES/NO)
21c. HOUR OF DEATH M.

TO THE BEST OF MY KNOWLEDGE, DEATH OCCURRED AT THE TIME, DATE AND PLACE AND DUE TO THE CAUSE(S) STATED.

22a. SIGNATURE ▶
22b. DATE SIGNED (MONTH, DAY, YEAR)
22c. NAME AND ADDRESS OF CERTIFIER (TYPE OR PRINT)
22d. ILLINOIS LICENSE NUMBER
23. NAME OF ATTENDING PHYSICIAN IF OTHER THAN CERTIFIER (TYPE OR PRINT)

NOTE: IF AN INJURY WAS INVOLVED IN THIS DEATH THE CORONER OR MEDICAL EXAMINER MUST BE NOTIFIED.

DISPOSITION

24a. BURIAL, CREMATION, REMOVAL (SPECIFY)
24b. CEMETERY OR CREMATORY–*NAME*
24c. LOCATION CITY OR TOWN STATE
24d. DATE (MONTH, DAY, YEAR)
25a. FUNERAL HOME NAME STREET AND NUMBER OR R.F.D. CITY OR TOWN STATE ZIP
25b. FUNERAL DIRECTOR'S SIGNATURE ▶
25c. FUNERAL DIRECTOR'S ILLINOIS LICENSE NUMBER
26a. LOCAL REGISTRAR'S SIGNATURE ▶
26b. DATE FILED BY LOCAL REGISTRAR (MONTH, DAY, YEAR)

VR200 (Rev. 1/89) Illinois Department of Public Health – Office of Vital Records (BASED ON 1989 U S STANDARD CERTIFICATE)

SAMPLE CENSUS DOCUMENTS

EXTRACT FROM 1800 OR 1810 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Names of heads of families	Free white persons, including heads of families										All other free persons except Indians	Slaves
		Males					Females						
		To 10	10–16	16–26	26–45	45 up	To 10	10–16	16–26	26–45	45 up		

EXTRACT FROM 1820 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Head of family	Residence	Males						Females					Foreigners not naturalized	No. persons engaged in:			Slaves								Free colored persons								All other persons
																		Males				Females				Males				Females				
			To 10	10–16	16–18	16–26	26–45	45 up	To 10	10–16	16–26	26–45	45 up		Agriculture	Commerce	Manufacture	To 14	14–26	26–45	45 up	To 14	14–26	26–45	45 up	To 14	14–26	26–45	45 up	To 14	14–26	26–45	45 up	

EXTRACT FROM 1830 OR 1840 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Names of heads of families	Free white persons, including heads of families																						Employment — Pensioners	Impairment — Schools
		Males											Females												
		To 5	5–10	10–15	15–20	20–30	30–40	40–50	50–60	60–70	70–80	80–90	90–100	To 5	5–10	10–15	15–20	20–30	30–40	40–50	50–60	60–70	70–80	80–90	90–100		

SAMPLE CENSUS DOCUMENTS

EXTRACT FROM 1850 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Dwelling No.	Family No.	Names	Age	Sex	Color	Occupation, etc.	Value of real estate	Birthplace	Married within year	School within year	Cannot read or write	Remarks

EXTRACT FROM 1860 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Dwelling No.	Family No.	Names	Age	Sex	Color	Occupation, etc.	Value of real estate	Value of personal property	Birthplace	Married in year	School in year	Cannot read or write	Remarks

SAMPLE CENSUS DOCUMENTS

EXTRACT FROM 1870 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Post Office_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Dwelling No.	Family No.	Names	Age	Sex	Color	Occupation, etc.	Value of real estate	Value of personal property	Birthplace	Father foreign born	Mother foreign born	Month born in year	Month married in year	School in year	Cannot read	Cannot write	Impairment	Males eligible to vote	Males ineligible to vote

1

EXTRACT FROM 1880 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Sup. Dist. No._____ Enum. Dist. No._____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Page	Dwelling No.	Family No.	Names	Color	Sex	Age prior to June 1st	Month of birth if born in census year	Relationship to head of house	Single	Married	Widowed/Divorced	Married in census year	Occupation	Miscellaneous	Cannot read	Cannot write	Place of birth	Place of birth of father	Place of birth of mother

SAMPLE CENSUS DOCUMENTS

EXTRACT FROM 1900 CENSUS

State_____ County or Parish_____ Township, Ward or Beat_____ Street_____

Index compiled by_____ Extract by_____ Date of Enumeration_____ Publication No._____ Reel No._____

Enumeration district	House No.	Sheet	Line	Names	Relationship to head of house	Color	Sex	Month and year of birth	Age	Marital status	Years married	Mother of how many children	No. of these children living	Person's birthplace	Father's birthplace	Mother's birthplace	Year of immigration	No. of years in U.S.	Naturalized	Occupation	Remarks

EXTRACT FROM 1910 CENSUS

Extract by _____

State _____ County or Parish _____ Township, Ward or Beat _____ Incorporated Place _____

Enumeration District _____ Date of Enumeration _____ Enumerator _____ Publication No. _____ Reel No. _____

House No.	Dwelling No.	Family No.	Name of person whose abode on April 15 was with this family. Children born after, omitted.	Relationship to head of family	Sex	Color/Race	Age	Marital Status	Years married	Mother of how many children	No. of these children living	Person's birthplace	Father's birthplace	Mother's birthplace	Year of immigration	Naturalized/Alien	English/ Language	Occupatioo	Industry Establishment	Emp/W/OA	Employee out of work		Education			Home Ownership				U-C Vet. Army/Navy	Blind both eyes	Deaf and Dumb
																					April 15, 1910	Weeks during 1909	Read	Write	School since Sep. 1, 1909	Owned/ Rented	Free of mortgage	Farm/ House	Schedule Number			

V. THE LIBRARY AS A SOURCE

- **Using Libraries**

Ask your librarian to give you a brief tour of the local library. Even if you are familiar with the basic indexing techniques, the librarian can update you on recent genealogical publications.

To start your research, familiarize yourself with the card catalog. Using alphabetical indexing by author, subject and title, this system lists every book the library owns. For more information, refer to the "See Also" card, which will guide you to other related subjects.

If you are in a library located in your ancestor's community, check the card catalog for a book referring to those ancestors. Also search for books about the local area and state under the subheadings "Genealogy" and "History". There is a good chance that you might find your family links mentioned in these documents.

If the library used the Dewey Decimal System, use this to your advantage. Shelves numbered 929 contain how-to books on biographies and genealogies. You will also find helpful books on heraldry, nobility, and surnames.

Section 970 contains works on local, county, state, and country histories. (For a quick reference to some of these books, see the bibliography at the end of this book.)

THE LIBRARY AS A SOURCE

RESEARCH LIBRARIES

Alabama	
Institute of Genealogical and Historical Research Samford University Library 800 Lakeshore Drive Birmingham, AL 35208	
California	
Genealogical Research Center Dept. of Special Collections San Francisco Public Library Civic Center San Francisco, CA 94102	Hunting Library 1161 Oxford Road San Marino, CA 91108
Los Angeles Public Library 630 West Fifth Street Los Angeles, CA 90017	Sutro Library San Francisco State University 480 Westminster Drive San Francisco, CA 94132
Colorado	
Denver Public Library 1357 Broadway Denver, CO 80203	
District of Columbia	
National Society of Daughters of the American Revolution 1776 D Street N.W. Washington, DC 20006	Genealogical Department Library of Congress Washington, DC 20540
National Genealogical Society Library 1921 Sunderland Place NW Washington, DC 20036	Folger Shakespeare Library 201 East Capitol Street Washington, DC 20003
Georgia	
Atlantic Public Library 126 Carnegie Way NW Atlanta, GA 30303	
Hawaii	
DAR Memorial Library 1914 Makiki Heights Drive Honolulu, HI 96822	

RESEARCH LIBRARIES	
Illinois	
Newberry Library 60 West Walton Street Chicago, IL 60610	
Indiana	
Fort Wayne Public Library 900 Webster Street Fort Wayne, IN 46802	
Kentucky	
Filson Club Library 118 West Breckenridge Street Louisville, KY 40202	
Louisiana	
New Orleans Public Library Genealogy Section 219 Loyola Avenue New Orleans, LA 70140	
Maryland	
George Peabody Collection Enoch Pratt Free Library 400 Cathedral Street Baltimore, MD 21062	
Massachusetts	
American Antiquarian Society 185 Salisbury Street Worcester, MA 01609	Boston Athenean 10½ Beacon Street Boston, MA 02108
Boston Public Library P.O. Box 286 Boston, MA 02117	New England Historic and Genealogical Society Library 101 Newbury Street Boston, MA 02116
Yenching Institute Harvard University Cambridge, MA 02138	
Michigan	
Burton Historical Library Detroit Public Library 5201 Woodward Avenue Detroit, MI 48202	
Nebraska	
Nebraska DAR Library 202 West 4th Street Alliance, NE 69301	

RESEARCH LIBRARIES	
New York	
Columbia University East Asian Library 116th Street and Broadway New York, NY 10027	New York City Public Library Local History and Genealogy Division Fifth Avenue and 42nd Street New York, NY 10018
Roswell P. Flower Genealogy Flower 229 Washington Street Watertown, NY	
Ohio	
Case Western Reserve University Libraries 11161 East Boulevard Cleveland, OH 44106	Cleveland Public Library 325 Superior Avenue Cleveland, OH 44114
Oklahoma	
State DAR Library Historical Building Oklahoma City, OK 73102	
Oregon	
Portland Genealogical Forum Neighbors of Woodcraft Building 1410 SW Morrison Portland, OR 97205	
Pennsylvania	
Free Library of Philadelphia Logan Square Philadelphia, PA 19141	
South Carolina	
South Carolina Library University of South Carolina Columbia, SC 29201	
Texas	
Dallas Public Library Texas Historic and Genealogical Department 1954 Commerce Street Dallas, TX 75201	Genealogical Research Library 4524 Edmondson Avenue Dallas, TX 75205
Utah	
Genealogical Society of Utah 50 East North Temple Street Salt Lake City, UT 84150	Genealogical Helper Library Everton Publishers, Inc. 3223 South Main Street Nibley, UT 84321

RESEARCH LIBRARIES	
Genealogy and Microforms Library Harold B. Lee Library Brigham Young University Provo, UT 84602	
Vermont	
Genealogical Library Bennington Museum Bennington, VT 05201	
Washington	
Seattle Public Library 1000 Fourth Avenue Seattle, WA 98104	

- **Federal Census, Records and Archives**

Finding your ancestors through the Federal Census and other federal records and archives:

You can find bound printed indexes on the census microfilm from 1790 through 1890 in many local libraries, and certainly in all of the research libraries and state archives whose addresses are listed in chapter VI of this book.

These indexes are by state and organized with the last name of the family listed alphabetically. The county and township will be listed after the person's name. By accessing microfilm, you will find additional information such as the children's names and ages in the censuses from 1850 to the present. You can also rent this microfilm from companies that are listed in this book under "Helpful Addresses for Specific Information". You can use the microfilm reader in your public library.

Due to the Privacy Act of 1974, the census for the past 75 years is not released for general public use. You can write to the Bureau of the Census, Pittsburgh, KS 66762. This organization will send you a form. After you have certified the person is your ancestor, you can purchase, for $4.00, a copy of the census from 1920 to the present showing your ancestor.

You should consider the following characteristics on the various censuses. The 1850 census was the first to list the names of all members of the household, occupation and the value of the real estate owned. The 1850 and 1860 censuses lists the schedules of slaves. The 1870 index is the first to list African-Americans, American Indians, and Chinese by name. The 1880 census was the first to list the birthplace of each person listed. The 1890 census was burned. Only about ten percent was saved and is currently available for research use. The 1880, 1900 and 1910 censuses are based on a system which is called

♦ **Federal Census, Records and Archives, Cont.**

Soundex. This system uses the sound of the surname as well as the first letter.

For information on an ancestor's naturalization you should write to:

Naturalization Service
119 D Street, NW
Washington, D.C. 20536

Request the N-585 Form.

For information on ancestors with military records from World War I to the present, write to:

National Personnel
Records Center
9700 Page Boulevard
St. Louis, MO 63132

For information on ancestors with military records from the Revolutionary War, Civil War, etc., write to:

The National Archives
Washington, D.C. 20409

Request the NATF Form 80.

VI. ARCHIVES

- **Partial List of Military Records at the National Archives**
  - Regular Army Service Records, 1800-1912
  - Commissioned Army Officer Records, 1805-1917
  - Commissioned Navy Records, 1794-1930
  - Marine Officer Records, 1798-1941
  - Army Officer Correspondence to the Adjutant General's Office, 1805-1917
  - Army Muster Rolls, 1784-1912
  - Register of Army Commissions, 1792-1899
  - Civil War Staff Officers
  - Military Histories of Officers, 1789-1903
  - United States Military Academy Records, 1805-1917
  - Records of Annapolis Appointees, 1862-1922
  - Army Enlistment Paper for Enlisted Men, 1800-1922
  - Marine Enlisted Service Records, 1798-1919
  - Books, Manuscripts, and Photostats Relating to Soldiers, Wagon Masters, and Others 1775-1798
  - Pay Records
  - Payrolls of vessels, 1798-1844

ARCHIVES

- **Partial List of Military Records at the National Archives Cont.**
  - Records of the War of 1812
  - Records of the Indian Wars, 1817-1858
  - Records of the Mexican War, 1846-1848
  - Records of Naval Apprentices (Boys Aged 13 - 18), 1837-1889
  - Records of the Civil War, 1861-1865
  - Records of the Spanish-American War, 1899-1901
  - Records of the Philippine Insurrection, 1899-1903
  - Prisoner of War Records
  - Civil War Draft Records
  - Burial Records of Soldiers, 1862-1939
  - Service Files for Revenue Cutter and Life-Savings Services and the Bureau of Lighthouses (Became known as the Cost Guard in 1915), 1791-1929

ARCHIVES

Federal Archives

Records for Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee

Atlanta Federal Archives and Records Center
1557 St. Joseph Avenue
East Point, GA 30344

Records for Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont

Boston Federal Archives and Records Center
380 Trapelo Road
Waltham, Massachusetts 02154

Records for Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming

Denver Federal Archives and Records Center
Building 48
Denver Federal Center
Denver, CO 80225

Records for Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin

Chicago Federal Archives and Records Center
7358 South Pulaski Road
Chicago, IL 60629

Records for Arkansas, Louisiana, New Mexico, Oklahoma, and Texas

Fort Worth Federal Archives and Records Center
4900 Hemphill Street
Fort Worth, TX 76115

Includes a special collection of Indian records.

Records for Iowa, Kansas, Missouri, and Nebraska

Kansas City Federal Archives and Records Center
2306 East Bannister
Kansas City, MO 64131

Records for Arizona, Southern California, and Clark County, Nevada

Los Angeles Federal Archives and Records Center
24000 Avila Road
Laguna Niguel, CA 92677

Federal Archives
Records for New Jersey, New York, Puerto Rico, and the Virgin Islands
New York Federal Archives and Records Center Building 22-MOT Bayonne Bayonne, NJ 07002
Records for Delaware, Pennsylvania, District of Columbia, Maryland, Virginia, and West Virginia
Philadelphia Federal Archives and Records Center 5000 Wissahickon Avenue Philadelphia, PA 19144
Records for Northern California, Hawaii, Nevada except Clark County* and Territories in the Pacific
San Francisco Federal Archives and Records Center 1000 Commodore Drive San Bruno, CA 94066 Includes special material pertaining to American Samoans
Seattle Federal Archives and Records Center 6125 Sand Point Way, NE Seattle, WA 98115

*** For Clark County see "Records for Arizona, Southern California, and Clark County, Nevada.**

ARCHIVES

State Historical Archives

Alabama Department of Archives and History
624 Washington Avenue
Montgomery, AL 36104

Alaska Historical Library
Pouch G
Division of State Libraries
Juneau, AK 99801

Arizona State Department of Library, Archives, and Public Records
3rd Floor, State Capitol
Phoenix, AZ 85007

Arkansas Historical Commission
300 West Markham Street
Little Rock, AR 72201

California State Archives
1020 "O" Street
Sacramento, CA 95814

Colorado Division of State Archives and Public Records
1313 Sherman Street
Denver, CO 80203

Connecticut State Library
231 Capitol Avenue
Hartford, CT 06115

Delaware Division of Historical and Cultural Affairs Hall of Records
Dover, DE 19901

Florida Division of Archives, History, and Records Management
R.A. Gray Building
Pensacola and Bronough Streets
Tallahassee, FL 32304

Georgia Department of Archives and History
330 Capitol Avenue
Atlanta, GA 30334

Hawaii State Archives
Iolani Palace Grounds
Honolulu, HI 96813

State Historical Archives
Idaho State Historical Society 610 North Julia Davis Drive Boise, ID 83706
Illinois State Archives Archives Building Springfield, IL 62756
Indiana State Library 140 North Senate Drive Indianapolis, In 46204
Iowa Division of Historical Museum and Archives East 12th Street and Grand Avenue Des Moines, IA 50319
Kansas State Historical Society 120 West 10th Street Topeka, KS 66612
Louisiana State Museum 751 Chartres Street New Orleans, LA 70116
Maine State Archives State Capitol Augusta, ME 04333
Maryland Department of General Services Hall of Records Saint John's Street and College Avenue Annapolis, MD 21401
Massachusetts State Library of Massachusetts 341 State House Boston, MA 02133
Michigan History Division Michigan Department of State Lansing, MI 48910
Minnesota Historical Society Division of Archives and Manuscripts 1500 Mississippi Street St. Paul, MN 55101
Mississippi Department of Archives and History 100 South State Street Jackson, MS 39201
Missouri Department of Natural Resources 100 East Capitol Avenue Jefferson City, MO 65101
Montana Historical Society and Archives Board of Education 225 North Roberts Street Helena, MT 59620

State Historical Archives
Nebraska Historical Society and Archives 1500 "R" Street Lincoln, NE 68508
Nevada State, County, and Municipal Archives 1807 North Carson Street Carson City, NV 89710
New Hampshire State Historical Commission 71 South Fruit Street Concord, NH 03301
New Jersey Bureau of Archives New Jersey State Library 185 West State Street Trenton, NJ 08625
New Mexico State Records Center and Archives 404 Montezuma Street Santa Fe, NM 87503
New York State Archives Cultural Educational Center Empire State Plaza Albany, NY 12230
North Carolina Division of Archives and History 109 East Jones Street Raleigh, NC 27611
State Historical Society of North Dakota Liberty Memorial Building Bismarck, ND 58505
Ohio Historical Society Division of Archives and Manuscripts 1982 Velma Avenue Columbus, OH 43211
Oklahoma Department of Libraries 200 N.E. 18th Street Oklahoma City, OK 73105
Oregon Division of Archives Office of Secretary of State 1005 Broadway, N.E. Salem, OR 97301
Pennsylvania Historical and Museum Commission William Penn Memorial Museum 3rd and North Streets Harrisburg, PA 17120
Rhode Island State Archives 314 State House Providence, RI 02900

State Historical Archives
South Carolina Department of Archives and History P.O. Box 11669 Columbia, SC 29211
Tennessee State Library and Archives 403 7th Avenue North Nashville, TN 37219
Texas Library and Historical Commission 1201 Brazos Austin, TX 78701
Utah State Archives State Capitol Room 28 Salt Lake City, UT 84114
Vermont Division of Public Records Agency of Administration State Administration Building Montpelier, VT 05602
Virginia State Library 11th and Capitol Streets Richmond, VA 23219
Washington State Capitol Historical Association 211 West 21st Avenue Olympia, WA 98501
West Virginia Department of Archives and History Science and Cultural Center Charleston, WV 25305
Wisconsin Historical Society Division of Archives 816 State Street Madison, WI 53706
Wyoming State Archives and Historical Department Barrett Building Cheyenne, WY 82002

ARCHIVES

American Church Archives
American Baptist Historical Society 1100 South Goodman Street Rochester, NY 14620
American Catholic Historical Association Catholic University of America Washington, DC 20071
Archives of the Greek Orthodox Arch-Diocese of North America 10 East 79th Street New York, NY 10021
Archives of the Mother Church The First Church of Christ Scientist 107 Falmouth Street Boston, MA 02110
Church of Jesus Christ of Latter-Day Saints Genealogical Association 54 East South Temple Street Suite 1006 Salt Lake City, UT 84111
Congregational Christian Historical Society 14 Beacon Street Boston, MA 02108
Lutheran Ministerium of Pennsylvania Historical Society Lutheran Theological Seminary 7333 Germantown Avenue Philadelphia, PA 19119
Mennonite Historical Library Bluffton College Bluffton, OH 45816
Moravian Archives North Main at Elizabeth Bethlehem, PA 18015
Presbyterian and Reformed Church Historical Foundation Assembly Drive Montreat, NC 28757
The Protestant Episcopal Church Church Historical Society 606 Rathervue Place Austin, TX 78700

VII. ADDRESSES

- **The International Genealogical Index (IGI)**

Open to the general public are the Salt Lake City library and branch churches and offices of the Latter Day Saints (Mormon Church).

The local branches have the microfiche indexes for the one and a half million rolls of microfilm kept in Salt Lake City. If you locate information about your ancestor on one of the microfiche, you can copy down the reference number and order out the microfilm which will be shipped to the local church. When the film arrives you are contacted by post card at which time you may view the microfilm and make a hard copy. What kind of records can you expect to find? All types, but the most common are the microfilm photos taken of the actual church registries and christenings, marriages, and deaths of all church denominations in practically all countries of the world. Records exist for over 118,000,000 ancestors!

Another option is to write to:

Pedigree Research Survey
54 East South Temple Street
Suite 1001
Salt Lake City, Utah 84111

For a small fee, they will provide you with LDS records, family work sheet and suggestions for future research. They will also provide you with names of relatives who are working on your family tree.

Elsewhere in this book, under "Master Resource Address Directory" you will find the addresses of companies in Salt Lake City which will do specialized research for you. Also listed in that same section is the address for "Roots Cellar" in Salt Lake City. By sending a $5.00 per surname fee, they will access the LDS computer and send you copies of all research done on the specific name(s) you submit. The name and address of the submitter is listed so you can contact that individual for additional information.

How useful are these LDS records? In the case of using the local LDS church, I was able to trace back one line of our family from 1816 to 1642. In the case of "Roots Cellar", by contacting the submitter I was able to obtain the entire family history of one line of the family back to 1565. The information

included wills, pictures of the family estate in England, and considerable additional family information.

The LDS church is definitely the place to start your search after you have exhausted family and local records. Here you can trace not only the family in the old country, but in addition you can find out if any other relative has ever done any research. In fact, you may not have to "reinvent the wheel" because you may discover someone else who had already done the work!

IGI BRANCH ADDRESSES	
Arizona	
Mesa Arizona Stake 464 East First Avenue Mesa, AZ 85204	Phoenix Arizona Stake 2235 West Verde Lane Phoenix, AZ 85015
Phoenix Arizona North Stake 1144 West Myrtle Avenue Phoenix, AZ 85063	
California	
Blythe California Stake 1203 Broadway Needles, CA 92363	Camarillo California Stake 1487 Jilia Court Camarillo, CA 93010
Carlsbad California Stake 3866 Althea Lane Carlsbad, CA 92008	Cerritos California Stake 12310 Telegraph Road Santa Fe Springs, CA 90670
Cerritos California West Stake 21122 South Alburtis Lakewood, CA 90715	Escondido California Stake 609 North Citrus Escondido, CA 92027
Eureka California Stake 2734 Dolbeer Stake Eureka, CA 95501	Fresno California Stake 4974 North Fresno Street Suite 565 Fresno, CA 93726
Lancaster California Stake 44143 Elm Street Lancaster, CA 93534	Modesto California Stake 2115 North Danair Avenue Trulock, CA 95380
Newbury Park California Stake 613 Paeso LaPerla Newbury Park, CA 91320	Oakland California Stake 4780 Lincoln Avenue Oakland, CA 94602
Orange California Stake 596 South Dumas Road Orange, CA 92669	Palm Springs California Stake 320-660 Whispering Palm Cathedral City, CA 92234
Sacramento California Stake 5343 Halsted Avenue Carmichael, CA 95608	San Diego California Stake 3705-10th Avenue San Diego, CA 92103

IGI BRANCH ADDRESSES	
San Jose California Stake 2175 Santiago Street San Jose, CA 95150	Santa Clara California Stake c/o Ms. Naomi Gerns 1936 Bohannon Drive Santa Clara, CA 95050
Santa Maria California Stake c/o Ms. Janet Maughan 822 East Laguna Santa Maria, CA 93455	Simi Valley California Stake P.O. Box 3276 Simi Valley, CA 93063
Southern California Area Branch Genealogical Library 10741 Santa Monica Boulevard Los Angeles, CA 90025	Whittier California Stake 14043 Eastridge Drive Whittier, CA 90606
Colorado	
Colorado Springs Colorado Stake 411 East Del Norte Colorado Springs, CO 80907	Cortez Colorado Stake 28103 Country Road H Cortez, CO 81321
Durango Colorado Stake #5 Pine Tree Way Durango, CO 81301	Grand Junction Colorado Stake P.O. Box 40003 Grand Junction, CO 81504
Littleton Colorado Stake P.O. Box 2801 Southglenn Branch Littleton, CO 80161	Pueblo Colorado Stake c/o Ms. Frieda Nielson 1820 Garwood Drive Pueblo, CO 81005
Delaware	
Wilimington Delaware Stake 22 Minquil Drive Newark, DE 19713	
Florida	
Hialeah/Ft. Lauderdale Florida Stake 213 East 61st Street Hialeah, FL 33013	Orlando Florida Stake 100 Dundee Drive Fern Park, FL 32730
Georgia	
Macon Georgia Stake 2065 Regent Street Macon, GA 31211	Marietta Georgia Stake 5245 Moon Road Powder Spring, GA 30073
Sandy Springs Georgia Stake 5694 Throwbridge Drive Dunwoody, GA 30038	
Hawaii	
Hilo Hawaii Stake 17 Midioi Street Hilo, HI 96720	Honolulu Hawaii Stake 1560 South Beretania Street Honolulu, HI 96826

IGI BRANCH ADDRESSES

Idaho	
Bear Lake Idaho Stake Bear Lake County Library Montpelier, ID 83254	Idaho Falls Idaho Stake 720 North Wabash Avenue Idaho Falls, ID 83401
Idaho Falls Ammon West Stake 1975 Eagle Drive Idaho Falls, ID 83401	Idaho Falls West Stake 854 Claire View Lane Idaho Falls, ID 83401
Idaho Falls East Stake 1652 Johnson Idaho Falls, ID 83401	Meridian Idaho East Stake 4167 Columbine Street Boise, ID 83704
Pocatello Idaho Stake 156-½ South 6th Avenue Pocatello, ID 83201	Twin Falls Idaho Stake 401 Maurice St. North Twin Falls, ID 83301
Upper Snake River Stake Ricks College Library Rexburg, ID 83440	
Illinois	
Champaign Illinois Stake 8 McDonald Court Champaign, IL 61821	Naperville Illinois Stake 5301 Benton Avenue Downers Grove, Il 60515
Rockford Illinois Stake 1856 Hutchins Rockford, IL 61108	Wilmette Illinois Stake 2081 Lake Avenue Wilmette, IL 60091
Indiana	
Indianapolis Indiana Stake 720 Woodale Terrace 18 Greenwood, IN 46142	
Maine	
Augusta Main Stake 2 Sylvan Road Hallowell, ME 04347	
Massachusetts	
Boston Massachusetts Stake 14 Wedgewood Road Natick, MA 01760	
Michigan	
Grand Rapids Michigan South Stake 2510 Lake Drive Grand Rapids, MI 49506	Midland Michigan Stake 1414 Timber Drive Midland, MI 48640
Minnesota	
Minneapolis Minnesota Stake 1001 East 66th Street, #B Richfield, MN 55423	St. Paul Minnesota Stake 436 East Eldridge Avenue St. Paul, MN 55117

IGI BRANCH ADDRESSES	
Montana	
Billings Montana Stake 3617 Poly Drive Billings, MT 59102	Butte Montana Stake 220 Janney Road-Route 1 Butte, MT 59701
Helena Montana Stake P.O. Box 811 Helena, MT 59601	
Nevada	
Las Vegas Nevada Stake 509 South Ninth Street Las Vegas, NV 89101	Reno Nevada Stake Washoe Public Library 301 South Center Reno, NV 89501
New Jersey	
Morristown New Jersey Stake 1 Club Road Chatham, NJ 07928	
New York	
Buffalo New York Stake c/o Mr. Fred Stoner 5074 Clearview Drive Williamsville, NY 14224	Plainview New York Stake 168 Ontario Avenue New York, NY 11758
Ithaca New York Stake c/o Mr. Richard R. Brecht 3805 Pembroke Lane Vestal, NY 13850	New York New York State Two Lincoln Square 3rd Floor Broadway at 65th Street New York, NY 10023
Rochester New York Stake 635 Blue Spruce Road Webster, NY 14580	Yorktown New York Stake 12 Green Meadow Lane New Cannan, CT 06840
North Carolina	
Fayetteville North Carolina Stake c/o President Edward E. Brock 2325 Hope Mills Road Fayetteville, NC 28304	Raleigh North Carolina Stake c/o Margaret Muster 10408 Noel Bailey Road, NC 27614
North Dakota	
Fargo North Dakota Stake 2426 9th Street South Fargo, ND 58103	

IGI BRANCH ADDRESSES	
Ohio	
Cincinnati Ohio Stake 5505 Bosworth Place Cincinnati, OH 45212	Cleveland Ohio Stake Sylvan K. Ashbury c/o Mr. Frederick Blackburn, Technical Supervisor 4077 Dryden Drive North Olmstead, OH 44070
Dayton Ohio Stake 3089 Revlon Kettering, OH 45420	Kirtland Ohio Branch Genealogical Library c/o Mike Jennings 8800 Billings Road Kirtland, OH 44094
Oregon	
Eugene Oregon West Stake 3550 West 18th Street Eugene, OR 97402	Salem Oregon Stake 7305 Lardon Road NE Salem, OR 97302
South Carolina	
Columbia South Carolina Stake 115 Saddlemount Drive Hopkins, SC 29061	
Tennessee	
Chattanooga Tennessee Stake 3411 Roberts Road Chattanooga, TN 37416	
Texas	
Austin Texas Stake 702 River Bend Drive Georgetown, TX 78626	Beaumont Texas Stake 1815 Peterson Nederland, TX 77627
El Paso Texas Stake 3651 Douglas Avenue El Paso, TX 79903	San Antonio Texas Stake c/o Turley Chrio. Clinic 131 Babcock Road San Antonio, TX 78201
Utah	
Bountiful Utah Heights Stake c/o Bishop Edgar Drake 981 East 250 South Bountiful, UT 84010	Brigham City Utah South Stake 10 South 4th East Brigham City, UT 83401
Lehi Utah Stake 50 East North Temple Room 264 Salt Lake City, UT 84150	Ogden Utah Stake 539 24th Street Ogden, UT 84401

IGI BRANCH ADDRESSES	
Rose Park North Stake c/o President Donald Phillips 1521 Goodwin Avenue Salt Lake City, UT 84116	Sandy Utah East Stake 10208 South 1280 East Sandy, UT 84070
South Jordan Utah Stake 1078 West 9840 South Riverton, UT 84065	Springville Utah Stake 686 R. Cutler Avenue Springville, UT 84663
Utah Valley Branch Library 4226 HBL Library Brigham Young University Provo, UT 84602	Uintah Basin Branch Genealogical Library P.O. Box 398 Vernal, UT 84078
Washington	
Kennewick Washington Stake 317 West 10th Avenue Kennewick, WA 99336	Moses Lake Washington Stake 449 Fircrest Moses Lake, WA 98837
Mount Vernon Washington Stake 421 North Barker Mount Vernon, WA 98273	Olympia Washington Stake 715 Hansen Street Olympia, WA 98503
Richland Washington Stake 1406 Perkins Richland, WA 99352	Seattle Washington North Stake 5701 8th Avenue NE Seattle, WA 98105
Spokane Washington Stake North 919 Pines Road Spokane, WA 99206	Tacoma Washington Stake 5502-36th Street West Tacoma, WA 98466
Vancouver Washington Stake 12009 SE 11th Street Vancouver, WA 98664	
Wisconsin	
Beloit Wisconsin Stake 301 Garden Drive Belvidere, IL 61008	Milwaukee Wisconsin Stake 3061 West Green Avenue Milwaukee, WI 53221
Madison Wisconsin Stake 1711 University Avenue Madison, WI 53706	
Wyoming	
Cody Wyoming Stake 1030 Red Butte Cody, WY 82930	Evanston Wyoming Stake 250 County Road Evanston, WY 82930
Kemmerer Wyoming Stake c/o Ms. Inez Morris 921 3rd West Avenue Kemmerer, WY 83101	Wyoming Stake c/o Laramie County Library 2800 Central Avenue Cheyenne, WY 82201

MASTER RESOURCE ADDRESS DIRECTORY

Soldier Burial Records	
By writing to the address below, you can obtain the exact cemetery location within the cemetery of any service man buried in any U.S. military cemetery.	
Cemetery Service National Cemetery System Veterans Administration 810 Vermont Avenue Washington, DC 20420	
Newspapers on Microfilm	
By writing to the addresses below and requesting their catalogs, you can obtain a complete list of newspapers microfilmed and where they can be located.	
Bell & Howell Micro Photo Div. Old Mansfield Road Wooster, OH 41691	Microfilming Company of America 1620 Hawkens Avenue Box 10 Sanford, NC 27330
University Microfilms 300 North Zeeb Road Ann Arbor, MI 48106	
Maps	
You can obtain 19th century fire insurance maps of individual buildings by either writing to the addresses below or purchasing the 1853 Fannin's Atlas from a local bookstore.	
Photoduplication Services Div. Library of Congress Washington, DC 20540	1853 Fannin's Atlas of City Maps This packet of maps covers most large cities in the east, midwest and south.
Jonathon Sheppard Books P.O. Box 2020 Plaza Station Albany, NY 12220	
Cemetery Association	
Membership includes: conferences, newsletters, and access to field notes and photographic archives.	
Association for Gravestone Studies 1233 Cribb Street Toledo, OH 43612	

Adoption Search and Support Organizations	
Adoption Assistance Agency 18645 Sunburst Street Northridge, CA 91324	Tracers 39 Broadway New York, NY 10006 Files contain 300,000 children/parents seeking data.
Triadoption Library 7571 Westminister Westminister, CA 92683 Has information on other search and support groups, reunions taking place, registries, applicable state laws, etc.	
German Ancestor Research	
Christian M. Jahne Postfach 3009 7000 Stuttgart I Germany Send $1.00 for information.	
Salt Lake City Research	
David Barss Genealogical Services P.O. Box 174 North Salt Lake City, UT 84054	GME P.O. Box 11747 Salt Lake City, UT 84147
Budget Research Services Jerry Jacobson 7161 South 2155 East Salt Lake City, UT 84121 By far the least expensive!	
Genealogical Book Rental	
Send $4.00 for catalog plus $1.50 for postage and handling. They have 4000 books for rent.	
Stagecoach Library for Genealogical Research 1840 South Wolcott Ct Denver, CO 80219	National Archives Microfilm Rental P.O. Box 2940 Hyattsville, MD 20784

Immigrant Arrival/Passenger Search	
Transoceanic Ship Registry P.O. Box 2487 Edison, NJ 08818 Send $3.00 for each name to be searched.	
Census Research	
For information from 1790-1870, send $4.00 per name. For information from 1880-1910, send $8.00 per name. They take Visa and Mastercard.	
Desert Census Service P.O. Box 11902 Salt Lake City, UT 84147	
Genealogical Research Tours	
Mr. Bill Linder 4615 South 9th Street Arlington, VA 22204-3001 Salt Lake, Washington, DC, England, Germany, etc.	
Genealogical Helper Magazine and "Roots Cellar" Computerized Family Files	
The Everton Publishers, Inc. P.O. Box 368 Logan, Utah 84321	
Other Lending Libraries	
American Genealogical Lending Library P.O. Box 244 Bountiful, Utah 84011 (801) 298-5358	Genealogical Center Library P.O. Box 71343 Marietta, GA 30007-1343
Military Records	
Reference Services Branch (NNIR) National Archives Records and Administration 7th Pennsylvania Avenue NW Washington, DC 20408 For military service up to WWI. Ask for form NATF 80. Fill this out and send it in. They will research the requested information. The cost is $5.00 once the file is located.	

Information on U.S. Citizens Who Were Born or Died Outside the United States	
Health Resource Administration National Center for Health Statistics Rockville, MD 20852	
Information for Research in Black Culture	
Schomburg Center for Research in Black Culture 103 West 135th Street New York, NY 10030 This organization has a ten volume Negro Heritage Library, all of the censuses with the slave schedules, and acts as a repository for copies of black research.	
For Government Price Lists	
National Archives and Records Service Publications Sales Branch Washington, DC 20408	

VIII. THE FOLLOW THROUGH

Checklist

Baptismal Records

A) Local Church
B) Regional Church Headquarters
C) World Headquarters

Bible Records

A) Family
B) Relative

Biography

A) National
B) State
C) Local
D) Individuals

(Books, magazines, newspapers, newsletters.) A library in your area will be able to help with all types. Ask about interlibrary loans.

Birth Records

A) State Vital Records
B) Country Clerks
C) City Clerks
D) Newspaper Birth Notices
E) Local Church Records
F) Civil War Pension Files - often include veteran's as well as offspring and spouse.
G) Death Certificates from State, County or City
H) Obituaries
I) Family Bibles
J) Selective Service Records
K) International Genealogical Index (IGI) formerly known as Computer File Index (CFI) has several million documented births throughout the U.S.

Bounty Land File

A) Use NATF Form 80
B) Revolutionary War Index

U.S. Military Veterans 1775-1885 eligible for land grants.

Checklist

Cemetery Record

A) City, County, or State Death Certificates
B) Obituary Notices
C) City Clerk for City Cemetery Association
D) Sexton/Secretary of Cemetery
E) Local Genealogical Society

Chamber of Commerce

If you are at a loss for names and/or addresses in an area, the local Chamber is usually more than happy to help at no charge.

Christening Record

A) From Local Church
B) Regional Church Headquarters
C) World Headquarters

Church Records

A) Christenings
B) Births
C) Blessings
D) Baptisms
E) Deaths
F) Marriages
G) Admissions
H) Dismissals
I) Publications

City or Local Directories

A) Libraries in Locality
B) Genealogical Society in Locality
C) Local Genealogical Society

City Histories

A) Local, University or National Libraries
B) Local Chamber of Commerce
C) Local Genealogical Society

Civil War Records

A) Union Military, Bounty Land, and Pension Files use NATF Form 80
B) Confederate Soldiers - each particular State Archives

Court Records

A) Clerk of the Court
B) State Archives

Includes divorce records, contracts, deeds, probate proceedings, adoptions, marriage licenses, criminal records, etc.

Checklist

Death Records

A) State Vital Records
B) County Clerk
C) City Clerk
D) Probate - Will Clerk of the Court
E) Church Records
F) Cemetery Records
G) VIP's in New York Times Obituary Index
H) Obituary in Local Newspapers
I) Coroner's Records
J) Civil War Pension File - will give death date of veteran
K) Mortuary Records
L) Military Records
M) Family Bible
N) International Genealogical Index (IGI) - has millions of entries

Divorce Records

A) State Vital Records
B) County Clerk
C) Newspaper Notices
D) Church Records
E) Family Records

Emigration and Immigration Records

A) Departure Records
B) Sale of Property
C) Permit to Emigrate - Emigrate Register Indexes in Archives of Country or Locality
D) Passenger Agreement - Merchant Records on microfilm at UGS Library and Historical Society of Penn
E) "Pest" Hospital Records on microfilm at Historical Society of Penn
F) Passenger Lists - see Filby's - available at any large genealogical library
G) Indentures - see court records in port of entry and other localities
H) Newspaper Notices of Safe Arrival and Letters of Thanks to the Captain
I) Alien Registration - local court
J) Naturalization - local court
K) Oaths of Allegiance - court record in port of entry

Employment Record

A) Civil Service Records - generally accessible
B) Social Security - only for those who died after 1934
C) Large Corporations - Fortune 500 companies

Checklist

Family Organizations

A) In Genealogical Magazines
B) Family Registry - Write to them at: 50 East North Temple Street, Salt Lake City, UT 84150
C) Local, State, and National Genealogical Society Publications

Farm Census

Scant detail compared to the regular census, but some additional data.

Federal Census Records

A) Soundex 1880 - 1900 - 1910
B) Those published in book form 1790 - 1860 with a few in 1870 are the most efficient means of searching (see our PLS form).

1790 - 1910 are indexed with the exception of 1870 in most states and 1890 (destroyed in a fire) in all states. Non-indexed censuses require a great deal of time.

Fraternal Organizations

Contact the national headquarters.

Genealogical Libraries

Visit in your locality or the area where you are searching.

Genealogies Published

A) Genealogical Libraries
B) Genealogical Societies
C) Local Libraries
D) State Archive Libraries
E) Library of Congress
F) Relatives the Follow Through

Historical Societies

Be sure to send a SASE.

Historical Books

A) Check Local Library
B) Genealogical Library
C) Check Library in Your Area - ask about interlibrary loans

Checklist

Home

A) Letters
B) Bibles
C) Journals
D) Scrapbooks
E) Diaries
F) Biographies
G) Photographs
H) Drawings
I) Newspaper Clippings
J) School Records

How to Do Genealogy Source Book

The Handy Book for Genealogist. This source list is probably the most comprehensive without turning into a dictionary.

Land Records

A) City Offices
B) County Office
C) State Department of Land
D) BLM Regional Office

Local Directories

A) Public Libraries
B) Schools
C) Historical Genealogical Societies
D) Churches - Vital Records/Baptism Dismissals
E) State Archive Library - usually in the city capital

Marriage Record

A) State Vital Records
B) County Records
C) Court Records
D) Church Records
E) Local Newspapers
F) Mortuary Records
G) Cemetery Records
H) Bible Records
I) Military Pension File

Microfiche and Microfilm

The LDS Church Genealogical Library in Salt Lake City, UT has more than 1 billion records on file from all over the world.

Military Records

Prior to 1914 use NATF Form 80, after 1914 use Standard Form 180 and contact a regional office of the Veterans Administration.

Checklist

Mortality Schedules

Are comprised of death records of those individuals who died in the years prior to 1850-60-70-80 in the United States.

Naturalization Records

A) Prior to 1906 write to Regional INS office to find out local court
B) Write to local court, if known
C) After 1906 write INS using Form N-585

Newspapers

A) Articles about your research subject
B) Check for Newspapers on Microforms at your local library with an interlibrary loan service

Passenger Lists

A) Write NATF
B) Have professional Search Indexes
C) Borrow from Genealogical Library
D) Check Filby's

Pension Records of Military Veterans

A) NATF, Washington, DC 20408 - ask for Form 80, expect about a five month wait

Probate Records

Locate Clerk of the Court where the individual died.

Research Coordination Data Base

A) LDS Church (free)
B) Others - see genealogical publications

Join a free research coordination system so that you and whoever else may be researching the same line can coordinate your efforts. A great way to split research costs.

Revolutionary War Records

A) Write to National Archives NATF Form 80 - about a five month backlog of orders
B) Check Pension Index

Selective Service Records

Draft cards for all males born between 1873 and 1900 who were living during WWI. Write to NARS Regional Archives Branch, Saint Joseph Avenue, East Point, GA 30344.

Checklist

State Archives

Send SASE for description of holdings, obtain address through telephone listings or library in your locality.

State Census

1855-65-76-85-95 at UGS Library or through archives of each particular state.

Tax Records

A) City
B) County
C) State

Wills

Locate Court Clerk with custody of records in locality where individual died or lived in final years.

Where to Write for Vital Records

A) Births
B) Deaths
C) Marriages
D) Divorce

Send $3.25 postage paid to - Superintendent of Documents; U.S. Government Printing Office; Washington, DC 20402 or telephone (202) 783-3238 and use a major credit card. This is one of the few bargains available. Includes all 50 states and territories.

THE FOLLOW THROUGH

LINEAGE ORGANIZATIONS YOU CAN JOIN

Aztec Club of 1847
5225 Westpath Way
Washington, DC 20036

For descendants of servicemen of the Mexican War.

Descendants of the Signers of the Declaration of Independence
1300 Locust Street
Philadelphia, PA 19107

Ladies of the Grand Army of the Republic
90 Conestoga Boulevard
Lancaster, PA 17602

For female descendants of Union soldiers

National Society, Daughters of the American Revolution
2412 Massachusetts Avenue, N.W.
Washington, DC 20008

For female descendants of Revolutionary War Patriots

National Society, United States Daughters of 1812
1461 Rhode Island Avenue, N.W.
Washington, DC 20005

The Society of the Cincinnati
2118 Massachusetts Avenue, N.W.
Washington, DC 20008

For male descendants of officers in the Revolutionary Army.

Sons of Confederate Veterans
Southern Station
P.O. Box 1
Hattiesburg, MS 39401

Spanish War Veterans United
801 Vermont Avenue, NW
P.O. Box 1915
Washington, DC 20013

For descendants of veterans of the Spanish-American War, 1898-99.

United Daughters of the Confederacy
328 North Boulevard
Richmond, Virginia 23030

THE FOLLOW THROUGH

♦ **Where to Hire a Professional**

A professional genealogist can be hired by writing to the following:

The Board of Certification of Genealogists
1307 New Hampshire Avenue, N.W.
Washington, DC 20036

The Genealogical Society of the Church of
Jesus Christ of Latter Day Saints
Suite 1006
54 East South Temple Street
Salt Lake City, Utah 84111

Applicants of the Board of Certification of Genealogists take an exhaustive examination. Those who pass are licensed professional researchers for a five-year period.

Professional genealogists of the LDS Genealogical Society are certified after similar testing. Their exams concentrate on specific areas of America and on countries in which they show a great knowledge of the native language.

For a small fee, these agencies will send you a list of names, addresses, and the specialties of every professional genealogist currently on the agency's role.

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- **These sources can be rented from organizations listed in Chapter VII - Master Resource Address Directory.**

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